

## Public Guardian-Conservator

### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care.

Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Board of Supervisors approved the assignment of Public Guardian/Conservator duties to the Department of Aging and Adult Services.

### BUDGET AND WORKLOAD HISTORY

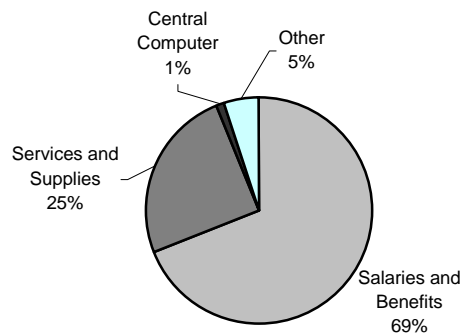
	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	-	-	107,841	872,400
Departmental Revenue	-	-	401,102	765,255
Local Cost	-	-	(293,261)	107,145
Budgeted Staffing	-	-	-	27.0
<b>Workload Indicators</b>				
Public Guardian Probate Cases	-	-	236	208
Public Guardian Conservator Cases	-	-	568	554
Information Assistance Contact - PG On	-	-	10,336	16,793

The 2004-05 Workload Indicators from January 8, 2005 through June 30, 2005 are included in the Actual 2004-05 totals. The information for the first half of 2004-05 is reflected in the former Public Administrator/Public Guardian/Conservator/Coroner budget.

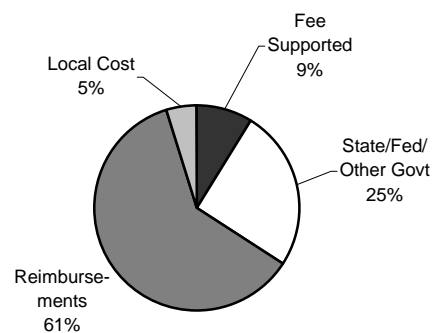
### 2004-05 Budget to Actual Narrative

There is no 2004-05 Final Budget since appropriations and related revenues were included as part of the Public Administrator/Public Guardian/Conservator/Coroner budget prior to the transfer of operations of the Public Guardian-Conservator to the Department of Aging and Adult Services effective January 8, 2005.

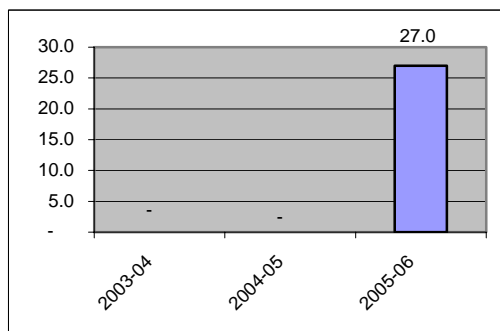
### 2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



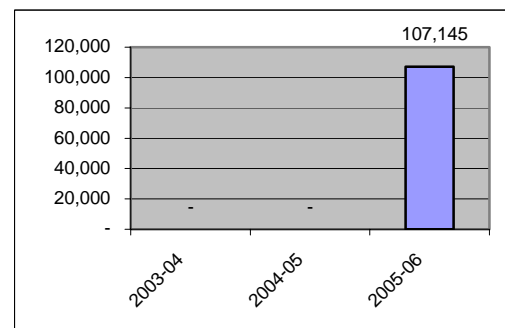
### 2005-06 BREAKDOWN BY FINANCING SOURCE



### 2005-06 STAFFING TREND CHART



### 2005-06 LOCAL COST TREND CHART



GROUP: Human Services  
DEPARTMENT: Public Guardian  
FUND: General

BUDGET UNIT: AAA PGD  
FUNCTION: Public Assistance  
ACTIVITY: Public Guardian

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<b>Appropriation</b>					
Salaries and Benefits	574,160	-	1,529,921	12,300	1,542,221
Services and Supplies	110,210	-	545,761	16,000	561,761
Central Computer	12,943	-	19,595	-	19,595
Equipment	-	-	-	12,000	12,000
Transfers	36,078	-	102,098	-	102,098
Total Exp Authority	733,391	-	2,197,375	40,300	2,237,675
Reimbursements	(663,658)	-	(1,365,275)	-	(1,365,275)
Total Appropriation	69,733	-	832,100	40,300	872,400
Operating Transfers Out	38,108	-	-	-	-
Total Requirements	107,841	-	832,100	40,300	872,400
<b>Departmental Revenue</b>					
State, Fed or Gov't Aid	357,765	-	553,255	12,000	565,255
Current Services	43,322	-	200,000	-	200,000
Other Revenue	15	-	-	-	-
Total Revenue	401,102	-	753,255	12,000	765,255
Local Cost	(293,261)	-	78,845	28,300	107,145
Budgeted Staffing	-	-	27.0	-	27.0

#### Staffing and Program Changes for 2005-06

Salaries and benefits includes the transfer of 27 positions from the former Public Administrator/Public Guardian/Conservator/Coroner, MOU-related increases and \$12,300 for the Clerical Classification Study approved by the Board on April 5, 2005.

Services and supplies reflects an increase of \$16,000 for a case management study

Equipment reflects \$12,000 increase in fixed assets to upgrade the server at the Redlands office.

DEPARTMENT: Public Guardian  
FUND: General  
BUDGET UNIT: AAA PGD

#### BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salary and Benefits	-	12,300	-	12,300
<b>** Final Budget Adjustment - Mid Year Item</b> Increase in costs of \$12,300 related to the Clerical Classification Study approved by the Board on April 5, 2005, #67.				
2. Services and Supplies	-	16,000	-	16,000
<b>** Final Budget Adjustment - Mid Year Item</b> The Board approved an appropriation increase of \$16,000 for contract services of a case management system on May 10, 2005, #30.				
3. Equipment	-	12,000	12,000	-
Server upgrade is needed at the new Redlands location.				
<b>Total</b>	-	40,300	12,000	28,300

